

**Risk Assessment For**  
AR Entertainment's  
47 Levenside, Stokesley  
North Yorkshire  
TS9 5BH

**ASSESSMENT UNDERTAKEN**  
Date: 29 Mar 2017  
Signed: R D Booth  
Equipment **Popup stalls**

**ASSESSMENT REVIEW DATE:**  
1st: Sept 2017  
2nd: Mar 2018  
3rd: Sept 2018  
4th: Mar 2019

**LIST OF SIGNIFICANT HAZARDS**

**GROUPS AT RISK**

**EXISTING CONTROLS covered by information held**

Fire	Participants	Operators to site stall away from naked flames and forbid smoking on and around the stall.
Stall tipping over	Crowd/Operator	
	Participants	When on grass the Stall is always pegged, if on concrete adequate sandbags are used to prevent movement.
	Crowd/operator	
Electric shock	Operator	Electrical units are visually inspected for obvious faults, fused Ext. cables are used and equipment is P.A.T. tested once a year.
Injury caused by contact with other participants/balls or bean bags	Participants	Operator to allow 4 participants at any one time and instruct them to only throw forwards into the stall.
		Operator to make sure spectators stand behind participants.
Physical Risk	Operator	

I have read, understand and am fully trained and confident to operate and supervise the Popup stalls and understand the risk assesment, assembly & operating instructions and any other safety procedures in relation to the side stalls

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Event Manager: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

**ASSEMBLY**

- 1) Extend roof frame and put roof canvas on
- 2) Extend legs and clip in
- 3) Attach full Plain back canvas & a Window canvas on each side.
- 4) For half sides clip two 1/2 poles together
- 5) Push through canvas and attach with grip clips, a square and triangle for each pole, secure with bolt & wing nuts.

# Popup Stalls

		No. req	In van			No. req	In van			No. req	In van	
								Per. Stall			Per. Stall	
<b>Frame Work</b>				<b>Ball in a Bucket</b>				<b>Coconut Shy</b>				
Pop up frame				Balls				Coconut Shy Sign				
<b>Pole for half front</b>				Buckets				Metal Sign Hooks				
(3 x poles, Clamp square, clamp point)				Bucket Holders				Sign Nut and Bolts				
Pegs				Shelves & Brackets (left & right)				Bag of Coconuts				
Guide ropes				Shelf brackets				Coconut Stick Holders				
Sand bags								Coconut Stick Bases				
				<b>Basketball</b>				Wooden Balls				
<b>Canvas</b>				Main structure & Hoops				Bucket				
Back Plain Canvas				Basketballs				Metal Stakes				
Roof Canvas				Pump								
Side Window Canvas				Allen Key				<b>Hook A Duck</b>				
1/2 Canvas								Hook a duck sign				
				<b>Hoopla</b>				Metal Sign Hooks				
<b>Lights</b>				Hoopla Sign				Ducks				
Fairy Lights				Metal Sign Hooks				Duck pond				
Ext Leads				Sign Nut and bolts				Table, Grass & skirt				
				Hoops				Poles				
<b>Tin Can Alley</b>				Wooden Bases				Pump				
Tin Can Alley Sign				Wooden Sticks				Battery				
Metal Sign Hooks				Table				Shelves & Brackets (left & right)				
Sign Nut and Bolts				Table Cloth				Water				
Tin Cans				Shelves & Brackets (left & right)								
Sand Sacks												
Shelves & Brackets (left & right)								Per. Stall	No req.	In van		
Tie Wraps				<b>Prizes</b>								

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